



**MUSIC EDUCATION NEW ZEALAND / AOTEAROA
(MENZA)
AGM Minutes
15 June 2024**

AGENDA

MUSIC EDUCATION NEW ZEALAND / AOTEAROA (MENZA)

FOR THE ANNUAL GENERAL MEETING TO BE HELD ON

SATURDAY 15 JUNE 2024, COMMENCING AT 3.00PM

AT MARIST COLLEGE, AUCKLAND

- Opening remarks/Welcome
- Apologies (Martin Emo, Maria Winder, Christian McDonald, Cathy Martin, Sian Williamson, Joanna Calvert)
- Minutes of [previous AGM](#)
- Matters arising from the Minutes
- Presentation of [Chair's Annual Report](#)
- Adoption of Chair's Annual Report
- [Regional Reports](#) taken as read
- Presentation of [ISME Report](#) by Linda Webb
- Presentation of [Draft Accounts](#) taken as read (currently being audited)
- Adoption of Draft Accounts
- Appointment of Auditors
- Board nominations and appointments
- Any Other Competent Business
- Closing remarks

**MINUTES OF AN ANNUAL MEETING OF
MENZA
Held On 15 June 2024, At Marist College, Auckland**

1. Welcome

The MENZA Chair, Ben Lau, welcomed members to the meeting and opened with a Karakia.

2. Present (in person and via ZOOM)

Ben Lau, Kat Daniela, Pauline Logger, Charlotte Nicklin, Linda Webb, Megan Flint, Chris Williamson, Tracy Reed, Sue Williams, Stephanie Lees, Tim Carson, Jeni Little, Jessica Brown, Rapua Timoti, Trevania Walbaekken, and via ZOOM: Nikki Berry, Yvette Audain, Carmel McGill-Wright, and Stephen Garton.

3. Apologies

Martin Emo, Maria Winder, Christian McDonald, Cathy Martin, Sian Williamson, Joanna Calvert, Jo Hodgson, David Squire.

Moved and accepted.

4. Minutes of the previous Annual General Meeting

Chair Ben Lau moved that the previous year's AGM minutes were a true and accurate record of the meeting. Motion passed.

5. Matters Arising from the Minutes of the Previous Meeting

No matters arising.

6. Chair's Report

Chair Ben Lau spoke to his report for the period March 2023-April 2024. We have received good support from Teacher Development Aotearoa (TDA), who manage the Networks of Expertise (NEX) funding and reporting. MENZA is strongly committed to Te Tiriti, with 3 tangata whenua members. When MusicNet – a forum for music educators – was ended, MENZA set up a discourse system to fill the gap – Te Ara Puoro – which we hope to grow.

Our main funding for the last year came from NEX, which we have allocated to run wananga through the whole country, create resources, online workshops, host a 3.5-day conference in Tauranga, and more. Ben gave special thanks to Christian McDonald, Horo Horomona and Kelly Kahukiwa for their work in creating so many successful wananga over the last year.

Ben thanked all of the board members for their ongoing commitment and hard work this year, and was sad to have farewelled Hayley Hunter at the beginning of 2024, and Jade Wrathall in June 2024. We were all deeply saddened by the death of Anne-Marie.

Ben also thanked the Ministry of Education staff who have been supportive over the past year, including Martin Emo.

MENZA Chair moved that the Chair's report be accepted. Passed.

7. Regional Reports

- 7.1 Tamaki Makaurau report by Charlotte Nicklin
- 7.2 Whanganui-a-Tara report by Joanna Calvert and Ben Lau
- 7.3 Music Education Canterbury (MEC) AGM report by Judith Bell and Kate Husband
- 7.3 Hawke's Bay report by Alana Frankum
- 7.4 Music Education Otago report by Ali Caldwell
- 7.5 Bay of Plenty report by Kat Daniela
- 7.6 Waikato report by Lynn Jamieson

MENZA Chair moved that the Regional Reports be accepted as read and thanked all the regional leaders for their work. Passed.

Charlotte noted that we are trying to re-establish and reconnect with other regions, some with new leaders.

8. ISME CoPA report

ISME CoPA Report compiled and commented on by Linda Webb.

Linda spoke to her report and noted that Millie Locke, Irina Angelovska and Martin Emo are all attending and presenting at the ISME MISTEC commission in Tallin Estonia the week prior to the ISME conference in Helsinki Finland. This commission has a significant number of Australians and Canadians also presenting. The ISME board doesn't have classroom practitioners on their board, as expenses and membership are quite prohibitive, which is a shame. They need to reactivate connections with *all* music educators and do more online. This year's theme is Advocacy, and Linda's ISME paper is on Advocacy in NZ.

MENZA Chair moved that the ISME CoPA report be accepted. Passed.

9. Financial Report

Draft Financial Report taken as read.

Tim Carson asked what our plan is if we don't get NEX funding, and a general discussion about funding ensued.

The MENZA conference is recognized as something that can be funded by PPTA funding. With the new contract negotiations/policy changes regarding extra release days for primary teachers, it would be amazing to have the funding tagged for music teaching. The money is there; up to 25 hours from term 1 2025, with the next increase in term 3 to 20 hours. Linda Webb is advocating tagging this funding for music education. Schools are looking to fund sports and arts specialists with this funding as seen in recent job ads.

Annual Accounts moved by Charlotte Nicklin as a draft as they are still subject to approval by the auditor, seconded by Jeni Little. Passed.

10. Appointment of Auditor

It was resolved to appoint Invisible Office Chartered Accountants Tauranga as Auditor for the 2024/2025 financial year. Moved by Charlotte Nicklin, seconded Linda Webb. Motion passed. Appointed.

11. Board Nominations and Appointments

Jade Wrathall has decided to step down, and with the passing of Anne-Marie Lalakai we have two vacant seats. MENZA has made a commitment to have 3 tangata whenua representatives on the board, who are currently Christian McDonald, with co-opted members Rapua Timoti and Trevania Walbaekken, who will all be staying on the board for the next year.

Two nominations were received for candidates Jessica Brown and Stephen Garton, therefore, as these two nominations fill the two vacant seats, no election is needed.

The MENZA Chair moved that the current members continue on the board and that Jessica Brown and Stephen Garton be appointed as full board members. Passed.

12. General Business

Adopting new constitution

Linda Webb gave thanks and said well done to everyone involved in reviewing the constitution. Stephanie Lees said it reads really well.

Ben moved that we adopt the new constitution, seconded by Jeni Little. Passed.

Review of membership fees

A review of MENZA membership fees came up because setting up Te Ara Puoro involved new costs, and in view of covering future costs and maintaining MENZA if no NEX funding is received. We need to get more secondary schools to join as they can use their PPTA funds for membership fees. We are also thinking about increasing ECE/Kohanga Reo/Primary memberships. The proposed membership fees table was discussed. Tim asked that consideration be given to ECE/Primary fees and providing support to ensure equal access.

It was decided that further discussion was to be had by the MENZA board about the fee structure and in reviewing the proposed changes, that they take on members' feedback and look towards what other subject associations are doing regarding memberships.

Honoraria

Last AGM it was agreed that the board receive honoraria with the provision that funds are available. Ben explained the thinking behind board honorariums as expressing appreciation for the time the board members give, suggesting \$55 per board member and \$75 for the Chairperson for each meeting, and that this gets reviewed and voted on at each AGM.

Linda moved that the MENZA board members and chairperson are paid an honorarium each time there is a scheduled face-to-face or ZOOM meeting, being \$55 for board members and \$75 for chair. Seconded by Jeni Little. Board members have the option of declining the payments. Passed.

Linda congratulated everyone for what MENZA has achieved in the last year and for hanging in there.

Chair Ben Lau gave closing remarks and a Karakia, and thanked everyone for coming.

13. Meeting Closed at 4.06pm.